

**RESOLUTION 27-2004 \*THIRD AMENDMENT (11-13-2007)\***

**POLICY FOR PRE-APPROVED CLAIMS**

The Clerk and Recorder shall pay claims for the pre-approved items listed below. These being items that are already included in the budgeting process and budget documents adopted by the Commission each fiscal year. The only exception is emergency items, that would therefore not have been known-about, and not included in the printed budget for the fiscal year.

PRE-APPROVED LIST

- 1) postage
- 2) CDBG grants
- 3) hard rock mine grants
- 4) Intercap loans
- 5) lease payments
- 6) emergency warrants, as need may arise\*
- 7) flex claims
- 8) Library Board claims
- 9) phone
- 10) utilities
- 11) taxes

\* There will be communication with the Commission Office as emergency issues arise.

**DATED** this 13<sup>th</sup> day of November, 2007.

**ATTEST:**

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**BONNIE RAMEY  
CLERK AND RECORDER**

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**KEN WEBER, CHAIR**

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**TOMAS E. LYTHGOE, COMMISSIONER**

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**CHUCK NOTBOHM, COMMISSIONER**